
AURORA PUBLIC SCHOOLS**APS Code: BEDB****Adopted July 1975/1977/1978****Revised January 1996****Revised October 2007****Revised September 2014****Reviewed September 2015****Revised October 2016****Revised November 2016****Revised March 2018****Revised January 2021****Revised June 2021****Revised July 2021****Revised April 2022**

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The agenda for meetings of the Board of Education shall be set by the President of the Board and prepared by the Superintendent of Schools in cooperation with the Board president.

By an affirmative vote of a majority of the members of the Board present at a regular meeting, additional items may be added to the agenda of any such Board meeting. If the item not previously on the agenda is to be acted upon, it shall require an absolute two-thirds majority “Aye” vote of five for passage.

For Regular Board meetings the following timelines shall be adhered to, unless prior approval from the Board President is obtained. Unless otherwise specified, the deadline shall be 6:00 p.m. on the day identified below.

Board action for:

- Results and Limitations adoption
- Superintendent Selection and Evaluation
- Annual Budget
- Reductions in Force (RIF)
- Labor Negotiation Agreements
- School Closures
- School Boundary Changes
- Contracts valued at or above 5% of the annual budget shall utilize the following notification timelines.

Shall adhere the following timelines:

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- At least sixty (60) days prior to a Board vote the Board/superintendent shall conduct the first discussion session.
- The superintendent will develop a draft item recommendation based on Board/Superintendent discussion.
- At least thirty (30) days prior to a Board vote the Board/Superintendent shall conduct a second discussion session.
- The Superintendent shall make any needed revisions to the item recommendation
- The Board President then places the item on the agenda for the Board's consideration
- The Board either votes to approve or not approve the Superintendent's recommendation. The item will be given an up or down vote. The Board does not edit/modify the recommendation at this stage.
- If the Board approves the recommendation, the Superintendent proceeds with implementation; if the Board does not approve the recommendation, the Board/Superintendent will return to bullet three and repeat until the Board approves the Superintendent's recommendation or the board votes to take no action on the item.

For all other items the following timelines shall apply:

- Twenty days prior to the Regular Board meeting all proposed agenda items will be submitted to the Board's Assistant. The Board Assistant will provide a list of proposed agenda items to the full Board.
- Fifteen days prior to the Regular Board meeting Board members shall notify the Board President and Board Assistant if any additional agenda items are requested to be placed on the agenda.

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- Fourteen days prior to the Regular Board meeting, the Board Assistant shall provide to the Board the proposed agenda and a template for submitting requests for additional information.
- Nine days prior to the Regular Board meeting, the Board shall submit to the Board Assistant its requests for additional information.
- Six days prior to the Regular Board meeting, the Superintendent shall provide in writing, any additional information requested by the Board.
- Four days prior to the Regular Board meeting, the Board Assistant shall post the finalized agenda for the public.
- Any request to remove an item from the consent agenda must be made in writing to the Board's Assistant prior to the public posting of the agenda.

The completed agenda for Board meetings, with attachments, will be made available for public inspection on the district Web site. If requested, any person requesting information about the agenda, including news media representatives, shall be informed how to view a copy of the agenda on the district Web site. The usual order of business will be as follows, but shall be subject to change at any meeting at the pleasure of the Board.

I. PRELIMINARY

- A. Call to Order
 - 1. Roll Call
- B. Pledge of Allegiance
- C. Welcome to Visitors
- D. Opportunity for Audience
- E. Approval of Agenda
- F. Progress Monitoring

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II. CONSENT AGENDA – ACTION ITEMS

- A. Approval of Agenda
- B. Approval of Minutes

III. ACTION ITEMS

- A. Board of Education
- B. Superintendent of Schools
- C. Division of Equity in Learning
- D. Division of Finance
- E. Division of Human Resources
- F. Division of Support Services
- G. Division of Technology

IV. INFORMATION ITEMS

- A. Board of Education
- B. Superintendent of Schools
- C. Division of Equity in Learning
- D. Division of Finance
- E. Division of Human Resources
- F. Division of Support Services
- G. Division of Technology

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V. CONCLUDING ITEMS

- A. Correspondence
- B. Next Meeting Date
- C. Adjournment

Following the above major designations, agenda items will be ordered and indicated with the proper Arabic numerals for each item.

Example: III-D-2

- III Action Items
- D Division of Support Services
- 2 Second Agenda Item for Division

LEGAL REFS.: C.R.S. 22-32-108 (4)

CROSS REFS.: BEAA, Electronic Participation in School Board Meetings